

## Master of Engineering Applied Computational Mechanics

### Information on the admission procedure

- Application forms need to be in CADFEM's office by June 15, 2011.
- If you want to apply for the master's degree program Applied Computational Mechanics you are requested to **hand in the following documents**:
  - Completed application form
  - Curriculum vitae (in table form, signed) – you have to prove at least two years of work experience after acquisition of your first university degree (German or English),
  - Copy of university diploma(s), including legally attested mark sheets (German or English),
  - Copy of university entrance diploma (Abitur, final secondary-school examinations),
  - Letter of motivation (two pages DIN A4) with declaration of intent (German or English),
  - Proficiency in English

Please note the following:

- Use exclusively this application form. After having been filled in and signed, it has to be sent to the address given below. Consecutively, we will forward your application to the Universities of Applied Sciences.
- Your **Letter of Motivation** should state your skills and your reasons for choosing the Master's degree program "Applied Computational Mechanics". You may write it in German or in English. The document has to be accompanied by a statement written by you, stating that you have written the papers by yourself and have not used sources and aids other than those listed, and have identified all quotations (literal and analogous quotations) in an appropriate manner. Additionally, you have to sign the statement.
- Your **proficiency in English** has to be proven by a Test of English as a Foreign Language (TOEFL) with a score of at least 550 or a computer-based TOEFL score of at least 213 or an **internet-based TOEFL score of at least 80**, or equivalent evidence (qualified test). Proof of proficiency is not necessary when you hold a university entrance certificate or university degree acquired in English or you hold citizenship of a country in which English is official language.
- The **TOEFL institution code** of Landshut University of Applied Sciences is **0531**.
- We will confirm the receipt of your application immediately.
- In case the **verification of your application** has been successful
  - you have to sign an agreement on the realization of the postgraduate course
  - you will be invited to an interview to Landshut University of Applied Sciences.
- The **interview** takes 30 minutes during which during which you should demonstrate the following competences: specialist knowledge in Engineering and Natural Sciences, ability to explain technical facts comprehensibly, capacity for abstraction, capability for interdisciplinary, structured and analytical thinking as well as ability to communicate and to recognize and solve problems.
- Notification of admission interviews results will be by letter.
- We regret that we are not able to send back any submitted documents or files.



## Master of Engineering Applied Computational Mechanics

### Information on the admission procedure

Please use the checklist below to check the completeness of your application form and send the completed form to

CADFEM GmbH  
esocaet  
Anja Vogel  
Marktplatz 2  
85567 Grafing b. München  
Germany

Application deadline is June 15th.

The application consists of the following documents:

- Application form, signed by you
- Curriculum vitae, signed by you (German or English)
- Officially verified copy of academic diploma(s), including diploma supplement(s) & mark sheets (German or English)
- Copy of university entrance diploma (Abitur, final secondary-school examinations), (German or English)
- Letter of Motivation (two pages DIN A4) with declaration of intent, signed by you (German or English)
- Officially verified copy of your TOEFL or any other qualified test for English as a foreign language
  - TOEFL will be sent directly to Landshut University of Applied Sciences by ETS
- Other: .....



# Master of Engineering Applied Computational Mechanics

## Application for Admission

- Please use *TYPESCRIPT* or *BLOCK LETTERS* -

### A. Personal Information

1. Title     Mr     Ms     Dr

Surname/family name .....

First name.....

2a. Correspondence address

Address .....

Zip code..... City.....

Country .....

Valid until.....

Tel no (*including national/area code*) .....

Fax no (*including national/area code*) .....

E-mail address.....

b. Permanent address (*only facts varying form above*)

Address .....

Zip code..... City.....

Country .....

Tel no (*including national/area code*) .....

Fax no (*including national/area code*) .....

3. Date of birth (*DD.MM.YY*) .....

4. Place of birth (*city, country*) .....

5. Nationality.....

Please place  
a passport  
sized  
photograph  
of yourself  
here



## B. Academic Qualifications

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### 6. Degrees or diplomas held or pending

- a. Date (DD.MM.YY) of university entrance qualification (*Final secondary-school examinations*)

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- b. University degrees and diplomas (e.g. *BA, Bachelor, Dipl., Dipl. FH, Master*)

.....  
University/College Degree

.....  
From ... to ... (MM/YY) Number of semesters Principal subject

.....  
University/College Degree

.....  
From ... to ... (MM/YY) Number of semesters Principal subject

## C. Language Skills

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### 7. Proof of English knowledge

Native language

Degree/university degree, acquired in English

*You do not need a TOEFL if English is your native language or you are holding a degree/university degree acquired in English.*

TOEFL iBT (*at least a score of 80*)

TOEFL CBT (*at least a score of 213*)

TOEFL PBT (*at least a score of 550*)

Equivalent **test** certificate.....

### 8. Other languages (*1=fluent, 2=good, 3=basic knowledge*)

Spoken

Read

Written

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## D. Professional Qualifications and Experience

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9a. Present company/organization .....

Since ..... Division .....

b. Postal address of your company/organization

Address .....

Zip code..... City .....

Country .....

Tel no (including national/area code) .....

Fax no (including national/area code) .....

E-mail address.....

c. Position in company .....

Field of responsibility .....

10. Details of your career to date (most recent first)

*Should the details of your professional experience refer to the same company, please specify the most important developments (If necessary please attach a supplementary sheet in addition to the application form in order to **list all full-time occupations during at least the last 2 years**).*

Company/Organization

Position held

from - to

.....

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.....

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## E. Financial Arrangements

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### 13. Financing

I am able to bear the costs of the study program (5,000 € a semester).

**NOTE:**

- Acceptance for postgraduate study does NOT imply the provision of financial assistance by either esocaet or the universities of applied sciences. You are required to make your own financial arrangements.
- Third party billing to your employer is possible if your employer is agreeable to it. If this be the case, you are required to hand in the financial form "Third party billing". Otherwise any invoices will be sent directly to you.

## F. Declaration

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I confirm that, to the best of my knowledge and belief, the information given in this application is complete and accurate and that I have completed this form personally. I undertake to supply any further information which may be required and to inform esocaet of any change in the information given.

I am aware that the study program "Master of Engineering in Applied Computational Mechanics" will be very time-consuming and therefore constitutes a further burden besides my family and my work.

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Place, Date

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Signature of Applicant